

FEE- INFORMATION

Basic rental fees are assessed according to a schedule that lists varied rates based on the purpose of the renting organization/individual's status, and the day and time of use. Prime Time is anytime Friday, Saturday, or Sunday. Non-Prime Time is anytime Monday through Thursday. Organizations must provide evidence of non-profit status, prior to applying, to qualify for non-profit rates.

The basic rental fee includes the use of the lobby, auditorium, stage, main stage curtains, and work/house lighting. Certain other types of equipment will be provided, if available, and assessed according to the rate schedule. Rental rates for the facility are offered on an "as is, where is" basis. All changes, modification and movement of materials will be done at the renter's expense.

The Park District reserves the right to charge for overtime and/or use of areas or equipment not represented in the application for use. Adjustments to the contracted fee will be made within ten (10) days of the rental and billed accordingly.

HOURLY RENTAL RATES FOR CUTTING HALL BY RENTAL CATEGORY

		Private Resident	Private Non-Resident	Non-Profit or Affiliate	Commercial/Corp., and/or for Profit
Mondays through Thursdays (Non-Prime Time)	Cutting Hall				
	Stage (Includes Lobby, Scene Shop, and Dressing Rooms)	\$ 100.00	\$ 123.00	\$ 81.00	\$ 200.00
	Rehearsal Room	\$ 65.00	\$ 81.00	\$ 55.00	\$ 130.00
	Scene Shop	\$ 65.00	\$ 81.00	\$ 55.00	\$ 130.00
	Amphitheater	\$ 75.00	\$ 100.00	\$ 65.00	\$ 150.00
<i>Add Tech Staff & Equip. Fees, as Required</i>					
Fridays, Saturdays, Sundays (Prime Time)	Cutting Hall				
	Stage (Includes Lobby, Scene Shop, and Dressing Rooms)	\$ 115.00	\$ 143.00	\$ 94.00	\$ 220.00
	Rehearsal Room	\$ 70.00	\$ 88.00	\$ 60.00	\$ 140.00
	Scene Shop	\$ 70.00	\$ 88.00	\$ 60.00	\$ 140.00
	Amphitheater	\$ 100.00	\$ 125.00	\$ 77.00	\$ 200.00
<i>Add Tech Staff & Equip. Fees, as Required</i>					

ADDITIONAL CHARGES

The Park District will offer additional equipment to interested groups. Charges for specific equipment, required personnel, and other items may be obtained by contacting Sean O'Neil via soneil@palatineparks.org.

Personnel Required for Every Rental

- ❖ Theatre Technician (Minimum 1 **required with any sound and/or lighting equipment use**) \$50.00 per hour per employee
- ❖ Custodian Maintenance (Only if needed) \$50.00 per hour per employee
- ❖ Custodian/Supervisory Overtime (Only if needed) \$75.00 per hour per employee
- ❖ Technician Overtime (Only if needed) \$75.00 per hour per employee

Typical Equipment (per rental unless noted otherwise)

<input type="checkbox"/> House Theatrical Lighting System- CH (Operator <u>Not</u> Included)	\$ 75
<input type="checkbox"/> House Theatrical Lighting System - AMPH (Operator <u>Not</u> Included)	\$150
<input type="checkbox"/> Light-Follow Spot (Operator <u>Not</u> Included)	\$ 30
<input type="checkbox"/> Projection System-House-Booth to Screen or Cyc Wall (Operator <u>Not</u> Included)	\$200
<input type="checkbox"/> Projection System-Stage to Cyc Wall as Backdrop (Operator <u>Not</u> Included)	\$200
<input type="checkbox"/> Mirror Ball	\$ 50
<input type="checkbox"/> Light Moving Fixtures	\$ 100
<input type="checkbox"/> House Sound System- CH (Operator <u>Not</u> Included)	\$ 75
<input type="checkbox"/> Sound System A (48 Channel)	\$600
<input type="checkbox"/> Sound System B (16 Channel)	\$300
<input type="checkbox"/> Microphone-Corded with stand (Instrumental or Vocal)	\$ 15
<input type="checkbox"/> Microphone-Wireless Handheld with stand (Batteries <u>Not</u> Included)	\$ 30
<input type="checkbox"/> Microphone-Wireless Body Pac (Batteries <u>Not</u> Included)	\$ 40
<input type="checkbox"/> Microphone-Overhead Microphone system	\$ 50
<input type="checkbox"/> Speaker-Stage Monitor	\$ 35
<input type="checkbox"/> Piano (Upright)	\$150
<input type="checkbox"/> Piano Tuning (fee is per tuning)	\$130
<input type="checkbox"/> Intercom-Corded System	\$ 50
<input type="checkbox"/> Intercom-Wireless Headset/Belt Pack (each)	\$ 50
<input type="checkbox"/> Podium	\$ 20
<input type="checkbox"/> Each Lobby Quality Table-Black	Gratis
<input type="checkbox"/> Chair-Quality High Back-White	Gratis
<input type="checkbox"/> Gaff Tape, 2" Wide Roll	\$ 25
<input type="checkbox"/> Gaff Tape, ½" Wide Roll	\$ 15
<input type="checkbox"/> Platform (Aluminum Frame), Black, 8' long at 2', 3', or 4' wide (tube legs included)	\$ 25/\$27/\$30
<input type="checkbox"/> Platform (Wood) various sizes, 2 x 4 legs not included, pricing varies	Prices available on request
<input type="checkbox"/> Fog Machine-Small	\$ 50.00
<input type="checkbox"/> Fog Machine-Large Capacity with Cooler	\$150.00
<input type="checkbox"/> Choir Risers (per section)	\$ 30.00
<input type="checkbox"/> Equipment, tools, scenic pieces, props, etc., not listed above:	Prices available on request

¹ Requires additional Technicians, each at current Technician rate of pay per hour.

All rental users will be held financially responsible for the safe and usable return of rented equipment. Other equipment on the premises may or **may not** be available for rental use. Inquire as to their availability and rental price with the Theatre Coordinator. ABSOLUTELY NO ITEM BELONGING TO THE PARK DISTRICT OR UNDER THE PARK DISTRICT'S CARE MAY BE USED WITHOUT PRIOR WRITTEN PERMISSION FROM THE THEATRE MANAGER!

RENTAL REVIEW

All rates and fees listed herein will be reviewed on a periodic basis and charged accordingly to keep pace with operating expenses.