

# COMMUNITY THEATRE GROUP RATES - Effective August 1, 2022

As a Theatre Company, or other organization, your group may qualify for discounts off of the **Standard** hourly rate and equipment charges normally charged to rental groups. To qualify for these discounted rates, groups must be registered as an Illinois Non-Profit **and** be designated by the Palatine Park District as a Qualifying Theatre Company or Group. Below are the levels and what qualifies a rental group for that level's rate and benefits:

## NON-QUALIFYING THEATRES OR GROUPS

This category applies to theatre companies or groups that are **not** utilizing a full production week for their rental and, therefore, are not qualified for the Community Theatre discounted rates as a QUALIFYING THEATRE COMPANY, OR GROUP. Non-qualifying theatre companies, or groups, should use the **Standard Rate Fee Tables**.

## QUALIFYING THEATRE COMPANY OR GROUP

Theatre companies, or groups, utilizing a **full production week** will qualify for these discounts noted, below.

Rates 2022-23	Standard Rates	Discounted Rates for Community Theatre Group
Monday-Thursday (Non-Prime Time)	\$95.00	\$71.25
Friday-Sunday (Prime Time)	\$110.00	\$77.00
Additional Hours	N/A	\$30.00
Additional Staffed Cutting Hall Box Office Hours	\$15.00	\$13.75
Technician	\$50.00	\$32.50

## COMMUNITY THEATRE RATES INCLUDE THE HOURS, AREAS, AND EQUIPMENT LISTED BELOW:

**A Facility Attendant is included in all Community Theatre Hours. Technical Staff will be charged at the Technical Staff hourly rate below. Rental hours associated with the production will be charged at a discounted rate for any **additional hours** not listed as "included" below:**

### DAYS & TIMES INCLUDED IN PRODUCTION WEEK

Times may be adjusted, based upon performance times. Time block is for 5 hours. Ex.: Performance at 7 PM, included block is 5 PM to 10 PM.

### AUDITORIUM & SCENE SHOP INCLUDED IN PACKAGE

Tech Monday 6p to 11p	} Lobby, Green Room, Dressing Rooms included, check with Theatre Manager for Rehearsal Room.
Tech Tuesday 6p to 11p	
Tech Wednesday 6p to 11p	
Tech Thursday 6p to 11p	
Tech Friday or Week 1 Show 6p to 11p	} Lobby, Green Room, Dressing Rooms, Rehearsal Room included.
Show Saturday 6p to 11p	
Show Sunday 1p to 6p	

### EQUIPMENT INCLUDED IN PACKAGE

Use of <b>Standard</b> House Stage Lighting System	Use of non-standard equipment is charged at Standard Rates
Use of <b>Standard</b> House Sound System	Use of non-standard equipment is charged at Standard Rates
Use of Ladder, Personal Lift, etc.	Tech Staff required-time is charged at Tech Staff rate noted below
Use of Stock Scenery	Availability of items varies
Park District Promotional Marketing	May include: NW Hwy. Sign, Posters placed in PPD facilities, PPD website, Social Media posts, etc.
Literature Racks	Space available at Cutting Hall and other PPD facilities to put your printed promotional materials
Goody Bag Stuffer	Occasional access to put your printed materials in PPD Goody Bags that are disbursed to public

## NOT INCLUDED HOURS, AREAS, AND EQUIPMENT LISTED BELOW AT NOTED DISCOUNTED RATE:

ITEM	Fee Charged	Notes
Any Audition Days*	per hour	\$30.00 If Auditorium not available, see Theatre Manager for Rehearsal Room.
Any Additional Rehearsal, Scene Shop, etc.*	per hour	\$30.00 Pickup Rehearsal, Load-In, Strike is charged at this rate
Any Additional Performances*	per hour	See above for M-Th and Fri-Sun Community Theatre Rates
Any Technician Hours (Power Lift, Rigging, etc.)	per hour	\$30.00
Any Additional Rehearsal Room Use*	per hour	\$30.00
Large Professional Sound System "A" *	per run	\$300.00
Stage Hoists System Use	per run	\$150.00 Tech Staff required and included for set up & hoist use training
Video Projection System	per run	\$150.00
Lighting Design	per hour/per staff	\$39.00
Sound Design	per hour/per staff	\$39.00
Sound and/or Lighting Operator	per hour/per staff	\$39.00

All other equipment charged as per the **Standard Rate Fee tables**, including sound equipment, etc.

**\* = Only if and When Available, not guaranteed-WILL BE CHARGED AT ADDITIONAL HOURS RATE NOTED ABOVE.**

**Down Payment Required with Booking to hold date(s)                      \$ 100.00**

**50% of Estimate Due Ten Days after Booking Invoiced**

**Final Balance of Remainder 50% Due by Ten Days Prior to First Rental Date**

A Credit Card must be on file with the Palatine Park District, as a Security Deposit. Cardholder, by signing the contract, agrees to allow the Palatine Park District to charge said Cardholder for the remaining cost of the event. The District may, in its sole discretion, assess additional charges for damages caused before, during, or after the event by Cardholder or by anyone of whom Cardholder is responsible. By signing the contract, Cardholder expressly authorizes the Park District to charge his or her credit card for the aforementioned charges.

**ANY ACTUAL ADDITIONAL CHARGES INCURRED, BUT NOT YET IN THE ORIGINAL CONTRACT, WILL BE INVOICED AFTER THE RENTAL.**